

## Primary SHRN Data Privacy Notice

**The purpose of this notice is to give assurance that the School Health Research Network's biennial Student Health and Well-being Survey complies with the UK General Data Protection Regulation (GDPR) and Data Protection Act, 2018.**

**Contact us: Primary SHRN@cardiff.ac.uk**

### **Who are we?**

The School Health Research Network (SHRN) is a partnership between Cardiff University, Welsh Government and Public Health Wales. It is led by Professor Simon Murphy in the Centre for Development, Evaluation, Complexity and Implementation in Public Health Improvement (DECIPHer) at Cardiff University.

Every two years, primary schools in Wales who are members of SHRN are invited to take part in a Student Health and Well-being Survey. Anonymised, aggregated student data is fed back to schools through bespoke Student Health and Well-being Data Reports. These data reports can be used for school action planning activities and self-evaluation of The Whole-School Approach to Mental Health and Well-being. Anonymised, aggregated data are also fed back to Local Authorities to aid action planning, and data is publicly available at a local authority, health board and national level via the Public Health Wales Observatory data dashboard: <https://phw.nhs.wales/services-and-teams/observatory/data-and-analysis/shrn-data-dashboard/> This was developed collaboratively between the Public Health Knowledge, Research and Evaluation Directorate within Public Health Wales and DECIPHer.

Data are also used for research into children's health and well-being in the school setting.

The survey is funded by Welsh Government.

### **How do we collect survey responses?**

- The Student Survey is managed by Ipsos (the data processor) on behalf of Cardiff University (the data controller). The School Environment Questionnaire (SEQ) is being led by Cardiff University.
- Schools organise delivery of the surveys, following guidance provided by SHRN.
- Students in years 3 to 6 undertake the survey within the class-room under the supervision of school staff.

The survey is carried out online and completed on computers or tablets on school premises. Support and safeguarding is provided by the school as part of their usual practice.

### **What personal information do we collect?**

The Student Health and Well-being Survey asks young people about a wide range of health behaviours, how they feel about school and demographic information. We do not collect any identifiable information and will not ask for students' names at any point.

The following sensitive information is collected from all students:

- Ethnicity

### **How long do we store and use data?**

Data are collected by Ipsos and then securely transferred to Cardiff University. All student answers will be completely anonymous as the research team will not know who takes part in the survey. Data may also be used by the research team, or other approved researchers, for non-commercial research purposes in the future. Anonymised survey data may be retained indefinitely where it has value for scientific research purposes, for example, so that we can combine data with earlier and later surveys to understand changes in child well-being over time.

### **Right to complain**

Cardiff University is the Data Controller and is committed to respecting and protecting your personal data in accordance with your expectations and Data Protection legislation. The University has a Data Protection Officer who can be contacted at [inforequest@cardiff.ac.uk](mailto:inforequest@cardiff.ac.uk). Further information about Data Protection, including your rights and details about how to contact the Information Commissioner's Office should you wish to complain, can be found at the following: <https://www.cardiff.ac.uk/public-information/policies-and-procedures/data-protection>

### **Individual rights**

You have a number of rights under data protection law and can find out more about these on our website.

<https://www.cardiff.ac.uk/public-information/policies-and-procedures/data-protection>

Note that your rights to access, change or move your personal data are limited, as we need to manage your personal information in specific ways in order for the research to be reliable and accurate. If you withdraw from the study, we will keep the information about you that we have already obtained. To safeguard your rights, we will use the minimum personally identifiable information possible.

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